

Republic of the Philippines  
City of San Carlos  
Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-25-03-0644

Page 1 of 2

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
<b>Delivery Term: (All Lots) 15 Working Days upon receipt of P.O.</b>					
<b>LOT I</b>					
1	85	box	Vitamin C. Chewable Tab 500 mg. 100's/box		
<b>LOT II</b>					
1	990	bottle	Iron + Folic Acid 60 mg, 400 mcg, Film coated tab. 100's/bot.		
<b>LOT III</b>					
1	4	box	Examination Gloves (small), latex 100's		
2	12	box	Glass Slides, (Frosted) 72's/box		
3	12	box	Glass Slides, (Plain) 72's/box		
4	3	set	Hemaquick Staining Set, 250 ml. each		
5	4	box	Lancet Twist Type, 200's/box		
6	7	box	Glass Test Tube Red Top vacutaine		
7	4	tube	Hematocrit Capillary tube-Heparinized Reb Tip, 100's/tube		
8	5	plate	Hematocrit Tube Sealer		
9	3	box	Surgical Face Mask (earloop, 3 ply) 50's		
10	796	piece	Urine Container Hard One w/ screw cap		
11	10	box	Urine Strips 4 Parameters, 100's/box		
12	1	bottle	WBC Dilluting Fluid, 1 liter		
13	5	piece	WBC Pipettes		
14	6	pack	Sodium Hydrochloride, 250 gms. Thickly packed with container		
				Sub-Total	
<b>Note: Item 4, 6-7,11-12 years expiry from date of delivery</b>					
<b>LOT IV</b>					
1	5	bottle	Disinfectant Concentrated Solution 500 ml.		
2	5	gals	Multi-Purpose Bleach 3785ml (Lemon Scent)		
3	5	bottle	Isopropyl Alcohol 70% Solution, 500 ml, Antiseptic		
4	10	packs	Disinfectant Hypoallergenic w/ moisturizer		
				Sub-Total	

## LOT V

1	5	roll	Trash Bag, (black, thick type) Size -XL 10's
2	5	roll	Trash Bag, (Yellow, Heavy Duty) Size - Large, 10's

**NOTATION: for LOT I-A, LOT 1-B & LOT II**

1. Must submit latest CPR of each product issued by FDA during bidding.
2. Supplier should be a CGMP Holder during bidding.
3. Must submit sample of each product during bidding.
4. Expiration at least two (2) years from date of delivery.

X-X

PURPOSE:

For use in connection with Safe Motherhood Program of  
City Health Office. (CY 2025)

Sub-Total

TOTAL

Company Name / Business Name & Address	Product Name	Product Description	Product Price	Product Quantity	Product Total	Product Tax	Product Total Tax	Product Total Price	Product Total Price Tax	Product Total Price Tax Total	Product Total Price Tax Total Tax	Product Total Price Tax Total Tax Total
Company Name / Business Name & Address	Product Name	Product Description	Product Price	Product Quantity	Product Total	Product Tax	Product Total Tax	Product Total Price	Product Total Price Tax	Product Total Price Tax Total	Product Total Price Tax Total Tax	Product Total Price Tax Total Tax Total

Name / Signature of Representatives

### Form & Amount of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-25-03-0644 DATE : March 31, 2025

PURPOSE: FOR USE IN CONNECTION WITH SAFE MOTHERHOOD PROGRAM OF CITY HEALTH OFFICE. (CY 2025)

OFFICE : CHO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , June 3, 2025

PLACE : BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
Lot 1	:	54,400.00	1,088.00
Lot 2	:	99,000.00	1,980.00
Lot 3	:	41,320.00	826.40
Lot 4	:	5,050.00	101.00
Lot 5	:	825.00	16.50

TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
  - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
  - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
  - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
  - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
  - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of ( per City Ordinance No. 23-21, Series of 2023.) P 500.00
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD  
ATTY. MA. CHAT H. DELIMA-CORDERO  
City Gov't Dept. Head I-OHRM / BAC Chairman  
BIDS & AWARDS COMMITTEE